



OFFICE OF THE MAYOR

NOTICE TO PROCEED

08 AUG 2023

SPLASH SUITES

Brgy. Bagong Tubig, Tagaytay City

Attention: ANNA MARIE P. ESPELETA

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement - Lease of Real Property and Venue for the **Lease of Venue for the Mid-Year Assessment Seminar for Cultural Affairs and Tourism Office** under Lease Contract No. **100-23-05-1229** has been duly **approved**.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
ANNA MARIE P. ESPELETA
Authorized Representative
SPLASH SUITES

Date: Aug. 08, 2023